

BUDERIM HISTORICAL SOCIETY INC.

STRATEGIC PLAN 2018-2013

Progress Report

February 2024 – January 2025



Our **VISION** is to keep Buderim's history alive through conserving, preserving and researching its past.

Our **MAJOR GOALS** are to:

- Conserve, preserve and manage the buildings, Museum, artefacts, pioneer historical collections, gardens and records of the Society.
- Facilitate and promote research of the history of Buderim and adjacent localities.
- Inform the local community and those visiting the area about the history of Buderim.
- Increase community involvement in the Society.
- Broaden access to our collection through digitising significant collection items to supplement and enhance access to the collection and facilitate the development of new content opportunities.

The following pages outline our **STRATEGIC PRIORITIES 1- 8** and report the achievements for each for 2023. Issues that are still requiring action are highlighted in red.

The final page summarises our visitor statistics for the calendar year 2024.

STRATEGY	ELEMENTS	ACHIEVEMENTS
<p>1. Maintain the efficiency and effectiveness of the BHS administration and management based on the National Standards for Australian Museums and Galleries.</p> <p>* Sunshine Coast Heritage Plan 2021-2031 Strategy 3.2.3</p>	<ul style="list-style-type: none"> Effectively and efficiently administer the administrative and business affairs of the Society. Review and allocate 'Roles and Responsibilities' annually at Management Committee changeover after the AGM. Actively pursue grant funding for operating costs. Manage funding (SCCCH & community grants, income and donations) with monthly review of finances. Undertake fundraising and seek financial support for the ongoing work of the Society. Prepare a list of objects for conservation and interpretation as grant opportunities arise. Seek Executive Committee Members and volunteers with diverse skills. Identify and emphasise priority areas of development and activity. Evaluate and report on progress at monthly meetings, AGM's and in newsletters to members, other stakeholders and the community. Progressively review policy and procedure documentation at least 3 yearly. Address issues requiring BWMA attention and prompt BWMCA follow-up. 	<ul style="list-style-type: none"> The AGM was held on 14 September 2024 and Management Committee members elected. The Audit report was prepared by SGS Accounting for presentation and acceptance at AGM. Monthly BHS Management meetings were held with reports from/regarding: President, Treasurer, Curator, Membership, Strategic Plan (incl Health & Safety), Social/Marketing, IT & Audio-visual, Garden and Work reports. Financial status was evaluated monthly at BHS Management meetings. SCC Community Partnership Funding program: First payment of \$18,000 annual grant with CPI indexation for the next 3 years was received. The first 6 monthly statistical survey requested by SCC as part of the acquittal process was submitted for the Jul – Dec period. The SCC logo & acknowledgement appears on the Pioneer Cottage, our Pioneer Newsletter, Occasional Papers and Discovery Guides are distributed at community events and to Pioneer Cottage visitors. SCC Heritage Collection Care Program Grant for Conservation treatment of 4 paintings and images was successful and completed. A major grant application was successful to restore the significant Fred Mead painting and work was completed by Tessa Blair. SCC Heritage Exhibitions & Public Programs Grant 23-24 was received for digital display of photographs. Touch Screen and mini computer were purchased, Photo mechanic licence obtained and installed on research computer. SCC Heritage Collection Care Program Grant 24-25 application for interpretation panels, plinths, split battens etc for Project 1 of the Interpretation Plan was successful. SCC Heritage support for On-site development of our Interpretation Plan Stage 2 with Josh Tarrant (Senior Development Officer, Queensland Museum) and James Abernethy (SCCH) was completed in June. National Library of Australia Community Heritage Grant to engage an expert conservator to assist with identification of significant objects in the collection requiring conservation as well as mentoring and training was successful. Melanie Fihelly has provided one workshop to date attended by 14 volunteers. New 5 Year lease with BWMCA was signed on 8 August. Rent \$2,500 + GST (now includes water rates) was paid twice-yearly (Apr & Oct). New lease due Aug 2029. As our BHS representative, President Kevin Briggs attended BWMCA affiliate meetings. Meetings with SCCH representatives have been held as needed. Major project- Roof Replacement for Pioneer Cottage with assistance from BWMCA, and SCC Heritage and Redleaf Environment (Exemption cert for DEA) representatives continues. Grant applications have been submitted. BHS Strategic Plan 2023-2028 is in place with an AOP planning session held to develop the plan for 2024-25. Progress has been reported monthly and an annual report of achievements compiled.

STRATEGY	ELEMENTS	ACHIEVEMENTS
	<ul style="list-style-type: none"> Undertake succession planning for the organisation's administrative continuity and future. 	<ul style="list-style-type: none"> Social Marketing Group (SMG) met monthly January – November (except for July). Focus on marketing to community groups and local schools. Newsletter 'The Pioneer' reported BHS activities and achievements to members and the public. Distributed via email to members and available on the BHS website. Annual visitor statistics were collated. Available on request. "To Do": Revise Digitisation Policy.
<p>2. Provide and maintain a safe facility for volunteers, visitors and staff who attend Pioneer Cottage and Vise House.</p>	<ul style="list-style-type: none"> Detail measures in a Health and Safety Plan for Buderim Historical Society to provide for personal, fire and electrical safety as well as hazards/risk identification and management for the premises. 	<ul style="list-style-type: none"> Ansvar Public liability insurance is available for volunteers and visitors. A Certificate of Currency is provided annually by organisations hiring BHS facilities. Fire equipment has been checked 6 monthly. Safety audits were conducted 4 monthly (Apr, Sep & Jan). Recommendations addressed. Automated External Defibrillator (AED) was installed in October with weekly checks undertaken. Risk Assessment Guide provided for school groups visiting Pioneer Cottage. Nil preventable incidents reported. Annual review of Health and Safety Plan and associated documents undertaken (April). Documentation and equipment to assist in response to a disaster stored in Disaster Boxes 1-5 in Store Room 1. Checked annually during the September Health & Safety audit. Disaster Preparedness Policy and Procedures reviewed.

STRATEGY	ELEMENTS	ACHIEVEMENTS
<p>3. To develop a long-term (10 – 15 year) plan for on-going development and responsibility for Pioneer Cottage and Vise House contents and archival information.</p>	<ul style="list-style-type: none"> • Develop plans in partnership with the BWMCA for the continuation of the present operation of the Pioneer Cottage and Vise House. * Sunshine Coast Heritage Plan 2021-2031 Strategy 2.4.2 • Update the Conservation Management Plan after expert inspection of Pioneer Cottage. • Aid both the BWMCA and the Sunshine Coast Council in the development of an Archival Interpretative building. *Sunshine Coast Heritage Plan 2021-2031 Strategy 2.5 • Research ways of ensuring adequate parking and storage for the future. 	<ul style="list-style-type: none"> • 6-monthly building maintenance audits in consultation with BWMCA in accordance with from Conservation Management Plan. <p>“To Do”</p> <ul style="list-style-type: none"> • Apply for a grant to undertake a review of the Conservation Management Plan to obtain a heritage and engineering assessment to identify the work that will be required over the next 3-5 years to maintain the building and/or restore some elements to their original state. • Ongoing. • Continue to pursue increased parking access for visitors and volunteers to the Pioneer Cottage.

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<p>4. Initiate and undertake related training activities for members and volunteers and avail ourselves of relevant training provided by other organisations</p> <p>*SCC Heritage Programs 2.3.3</p>	<ul style="list-style-type: none"> Review methods of recruitment of members and volunteers. Increase membership of BHS through targeted activities in the community. Review ways to develop members and volunteer skills. * Sunshine Coast Heritage Plan 2021-2031 Strategy 3.2.1 Develop in the organisation a sense of comradeship, co-operation, enjoyment, satisfaction and achievement among members. 	<ul style="list-style-type: none"> Membership static – 123 members. Volunteer numbers – Currently, there are 34 active volunteers. 2 volunteers retired but retained membership. Visitor Guide manual has revised. Orientation program provided for new Visitor Guides and volunteers. Opportunities for skills development provided by SCC Heritage are communicated to volunteers via email. Skills development activities: Sunshine Coast Council Sector Development workshops: <ul style="list-style-type: none"> “Cultural Heritage Tourism Strategy 2024- 29” 13 Feb. 2 attended. “Revitalising Your Volunteer Program” 23 July. 2 attended. “Effective Marketing for Community Museums and Research Groups” 26 Aug. 1 attended. Kenilworth Bus Trip with Volunteer Awards 3 Sep. 2 attended. “Practical object photography workshop” 15 Oct. 1 attended. “Collections 101 ‘ 12 Nov. 1 attended. “First Aid Course” 1 attended in Oct, 1 in Dec. In house: <ul style="list-style-type: none"> “Caring for Collections” with Melanie Fihelly 30 Jan. 14 attended. Buderim Cottage Crew (BCC) – Social drinks to promote camaraderie amongst volunteers held bi-monthly (Feb – Oct). Volunteers assisted with conduct of Health & Safety audits. <p>“To Do”</p> <ul style="list-style-type: none"> Promote membership to increase numbers of active members. Provide skills development opportunities for active members.

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<p>5. Publicise and promote the work and activities of the Society through a range of media platforms to stimulate public interest, support and appropriate use of the facilities.</p> <p>* Sunshine Coast Heritage Plan 2021-2031 Strategy 3.3.1, 3.3.2, 4.2.1 & 4.3.2</p>	<ul style="list-style-type: none"> Implement methods to publicise the special activities and work of the Society. Invite appropriate individuals and organisations to assist in work, promotions and marketing, including local government councillors, local state and federal political representatives. Develop and undertake an annual program of outreach activities and educational programs to create and promote interest in the work of the Society in the community. Develop and maintain links with educational institutions such as universities, schools and colleges to fit with their curriculums. Establish links with heritage and other groups to further the activities and work of the Society. Develop and maintain links on the BHS Website and Facebook. Increase BWMCA awareness of BHS plans, activities and accomplishments. Participate in and support where appropriate, SCC Heritage activities. 	<ul style="list-style-type: none"> Total visitors to Pioneer Cottage Jan-Dec 2024 were 1420 (see attached charts page 12). No. of visits: <ul style="list-style-type: none"> Community groups 19 School students 195 Tertiary/ TAFE students 0 Total Local/Interstate/ International visitors 1420 Age: 0-10 18%, 11-20 4%, 21-40 14%, 41-60 23% and 60+ 41% Gender: Female 62%, Male 38% School visits: <ul style="list-style-type: none"> Peregian Beach College Year1 (4 June) Buderim Mountain State School Year 2 (8,9,11 and 18 October) Visiting Groups (Feb 24 – Jan 25): <ul style="list-style-type: none"> Suncare Services, Plantation Resort, Suncare Bribie Island Dicky Beach Blue Care, Greenwood Forest Glen, Burnett family, Commlink Brisbane, 5 social BCC get togethers for volunteers, Members Annual Christmas Soiree – 32 attended. Open House Sunshine Coast, 19 Oct – 32 visitors. Interpretation Information session for members and volunteers (July) Conservation Study Day (January) 14 attended Publicity via: <ul style="list-style-type: none"> “The Pioneer” newsletter published x 6 and circulated by email, post and on the BHS website. Website: www.buderimhistoricalsociety.com Facebook: facebook.com/Buderim-Historical Society. Local radio 104.9 FM, TV (Ch 7 Sunshine Coast). ANZAC Display 20 – 27 Apr involved heritage, community groups and individuals in the planning and delivery. 118 visitors to Pioneer Cottage for the week. Participated in the SCC Cultural Heritage ‘Museum Mystery Madness’ competition. (Sep) Provided a book voucher prize for a lucky participating young visitor to Pioneer Cottage. Participated in “Open House Sunshine Coast” (Oct). Contributed to the Buderim War Memorial Hall 100 Year Celebration in Oct by producing 6 banners of photographs of Buderim’s chronological history titled “Buderim’s Community Spirit” as well as a selection of historical photographs used in a video presentation. A photobook was produced of the role of the Friends of Buderim financial support for the Hall. Assisted with providing historical information regarding the families of the first students for the Buderim Mountain State School 150 Year Celebrations in 2025. The 6-week Vintage Evening Gown exhibition, held to coincide with the Hall Centenary was a huge success. 159 visitors for the 6- week period.

		<ul style="list-style-type: none"> • Held fundraising and promotional stalls at Buderim Community Easter & Christmas Fairs and Buderim Rotary's Australia Day celebration in the Village Park. • Links with other community organisations: • BWMCA, Buderim Foundation, SCC Cultural Heritage, Buderim Garden Club, BPHTI, Foote Sanctuary, Genealogy Sunshine Coast, Buderim Men's Shed, Bendigo Bank, BWMCA Hall, UniSC and Local, State and Federal MPs. • Community photocopying done by the OPO (BWMCA). • Vise House meeting room was utilised by Buderim Probus, BPHTI, Buderim Foundation and for BHS educational programs and meetings. • Media/Marketing Plan was implemented. <p>"To Do":</p> <ul style="list-style-type: none"> • Identify and promote marketing opportunities.
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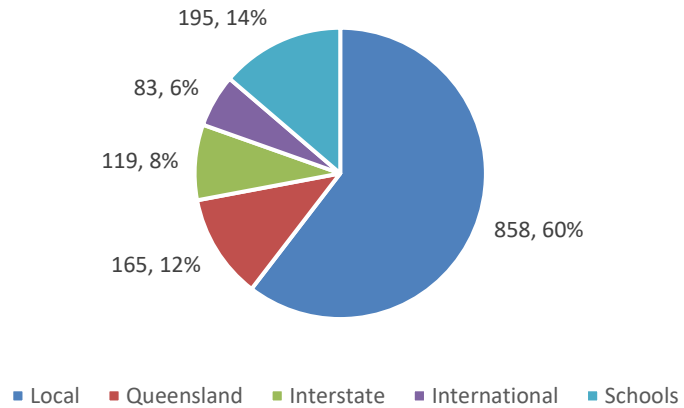
STRATEGY	ELEMENTS	ACHIEVEMENTS
<p>6. Undertake and promote research activities of both past and recent historical activity in Buderim and adjacent localities.</p> <p>* Sunshine Coast Heritage Plan 2021-2031 Strategy 1.1.2</p>	<ul style="list-style-type: none"> • Identify research needs. • Provide responses to research requests from historical records and photographs. • Acknowledge copyright of BHS research material - historical records and photographs. • Foster support and interest in local scholarly research activity. • Seek and acquit grants from government and private organisations to purchase equipment and resources for research. • Train volunteers to become guides and fulfil other roles such as data entry and conservation. • Encourage UniSC students use of the facility for research purposes. • Identify and provide support for a volunteer research assistant interested in our history. 	<ul style="list-style-type: none"> • The eHive data base has been progressively updated as provenance and further information about objects is discovered. • Instruction and supervision given to research assistants regarding data entry and research requirements. • Bill Lavarack published a further 12 Occasional Papers: <ul style="list-style-type: none"> No.22 James Coleman Queensland Artist (Feb 24) No.23 Captain George Burrows (Mar 24) No.24 The Caton and Townsend families of Buderim (Apr 24) No.25 Bill Bell the Grand Old Man of Buderim Sport (May 24) No.26 Bill and Ivy Chadwick (May 24) No.27 Buderim – Early History up to 1870 (Jun 24) No.28 Joseph Dixon – Buderim’s First Pioneer (Jul 24) No.29 Entertaining Buderim’s Settlers – The First Half Century (Aug 24) No.30 Buderim’s Indian Connection – The Iscak Family (Sep 24) No.31 William Grigor – Pioneer of Mooloolaba, Buderim and Glasshouse Mountains, and founder of Bankfoot House (Oct 24) No.32 Price Jones – Engineer and Buderim Pioneer (Nov 24) No.33 Gustav Adolph Riebe (Dec 24) • BHS has responded to 27 public enquiries and requests for information on Buderim’s history, from Government agencies, local businesses and community organisations, local residents and descendants of Buderim farming families. • Development of a digital index of BHS history resources to enable access to all of the BHS archives held in various formats continued. • Volunteer Visitor Guides have undergone an orientation program, have contact details of their allocated ‘buddy’ and completed an orientation checklist with the volunteer supervisor. • Students undertaking research are given a discounted entry fee. <p>“To Do” list:</p> <ul style="list-style-type: none"> • Compile research information of local Buderim Indigenous & SSI history.

STRATEGY	ELEMENTS	ACHIEVEMENTS
<p>7. Conserve, preserve and develop the buildings, museum, artefacts, pioneer historical collections, gardens and records of the Society as an ongoing process, especially interpretive commentary of significant items and stories.</p> <p>* Sunshine Coast Heritage Plan 2021-2031 Strategy 1.1.3 & 2.3 & 4.3.3</p>	<ul style="list-style-type: none"> • Develop plans for maintenance, repairs, renovations and improvement of the facilities in conjunction with the BWMCA Asset Management Plan. • Review the Museum's collections, contents and displays. • Enhance the development of a professional data base of documents, graphics, artefacts and collections. • Increase and ensure security of both our volunteers and the collection. • Review compliance with the National Standards for Australian Museums and Galleries, The Burra Charter and ICOM Code of Ethics for Museums. • Maintain links with the Burnett and Vise families. 	<p><u>Building Conservation:</u></p> <ul style="list-style-type: none"> • Roof replacement approved with an Exemption Certificate application by Redleaf to the Dept of Environment & Science. Contractors' quotes for replacement have been obtained and funding sources are being sought. • BHS Conservation Management Plan consulted prior to any maintenance work being undertaken. • A Disability Access Project was undertaken for Vise House in consultation with BWMCA. Put on hold until other priorities have been addressed such as the roof replacement. • Pioneer Cottage & Vise House windows were cleaned. (Feb) • Window in Storeroom 2 has been removed and new boards fitted to the opening. Outside walls of storeroom repainted and storeroom door repaired. (May) • Building inspection (CMP) of Pioneer Cottage and Vise House undertaken. (15 Aug) • New hand basin fitted, towel dispenser and mirror lowered in Disabled toilet. (Sep) • Maintenance has mostly been undertaken by volunteers. • Annual pest control inspection (termite & pest control) done. (Aug)) • Sunshine Coast Termite & Pest termite management system checked 6 monthly. • CCTV checked daily by Visitor Guides. <p><u>Garden & Lawn maintenance:</u></p> <ul style="list-style-type: none"> • A Garden & Budget Plan was developed for 2024. • A new garden shed was erected. New trellis was erected and vines planted for camouflage. • Garden irrigation system sprinklers re-staked. • Two leaking tap timer regulators replaced. • New hose support erected on the wall by the back tap near the slab hut. • Gardens were top dressed with mulch. New mulcher in action. • Volunteers have continued to undertake weeding, trimming, pruning & replanting. • Lawn fertilising, weed spraying continues as required.

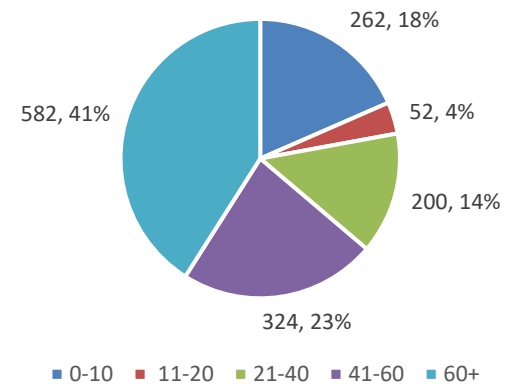
		<p><u>Conservation of Collection:</u></p> <ul style="list-style-type: none"> • Contents of each room of Pioneer Cottage were progressively cleaned and object's location checked against the e-Hive database. • Accessioning and deaccessioning of donated objects continues. Final decision rests with Management Committee on advice from the Curators. • The SCCH Collection Care Grant enabled conservation of the <i>Eastern Empire</i> sketch, photographic images of Sybil Vise and the School of Arts. The Fred Mead oil painting of the Cottage was professionally conserved through provision of a Major Grant by SCCH. Purchase of 6 special Archival Survival storage boxes for storage of significant artwork in the collection was approved by Council due to the grant funding being underspent. • The entire collection stored in archival boxes were examined for pest infestation and/or deterioration and repacked. Boxes were relabelled. • 3 antique picture frames have been treated, a child's book repaired and blue tak removed from a photograph by a volunteer. • Successful completion of the Interpretation Plan: Stage 2 with Josh Tarrant (Qld Museum, Museums Development Officer) and James Abernethy (Sunshine Coast Council. Project 1 of the plan commenced. • Consultation commenced with expert conservator Melanie Fihelly. (National Library Grant).
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STRATEGY	ELEMENTS	ACHIEVEMENTS
<p>8. Continue the digitisation process, as resources permit, to enable clients, regardless of location, to access and use a range of Buderim history content.</p> <p>*Sunshine Coast Heritage Plan 2021-2031 Strategy 1.2.2</p>	<ul style="list-style-type: none"> • Enhance access to Buderim’s cultural heritage by increasing the scale of our digitisation activities. • Commit to both the protection of creator’s rights and to providing the greatest possible access to our collections, working within the framework of the Copyright Act 1968 (Cth) and the use of Creative Commons licences for the content we create. • Adhere to protocols for Aboriginal and Torres Strait Islanders Collections. • Focus on our unique material thus providing a critical mass of digital information, enhancing our community’s knowledge. • Ensure historical records are correct prior to digitisation. • Commit to the preservation and care of original items we digitalise. The production of digital surrogates will reduce the need for future handling of these items. • Digital versions of materials will represent originals as closely as possible. • Continue to seek opportunities to collaborate with other institutions. • Ensure long term access to legacy formats no longer accessible e.g. audio cassettes. • Capture progress of the Buderim community via oral, written, audio-visual stories of indigenous and significant early settlers, as well as community progress through the 1950’s – 70’s. 	<ul style="list-style-type: none"> • eHive accession register content continues to be updated as more information regarding the provenance of the collection becomes known. • All digitised recordings are stored in the fire-proof safe. • ‘The Pioneer’ newsletter has been published 2-3 monthly circulated to members and available for public viewing on the BHS website. • Bill Lavarack’s ‘Occasional Papers’ have been emailed to members and made available on the BHS website. • Website content was updated as changes occurred eg Management Committee membership, updated policies, opening hours, etc. • Photographic project to allow researchers and the general public easier access to our photographic collection continues. • A spreadsheet index of 4 of 18 scrap books of newspaper clippings was commenced to enable easier local research, with a view to digitising those of local interest in the future. • History Talks are available on DVD. <p>“To Do” list:</p> <ul style="list-style-type: none"> • Review Digitisation policy and procedures with respect to Creative Commons copyright licensing for post 1955 images of photographs that BHS holds in digital form. • Some areas of the BHS website still need updating such as the File cabinet, Eason project from 2020-2021.

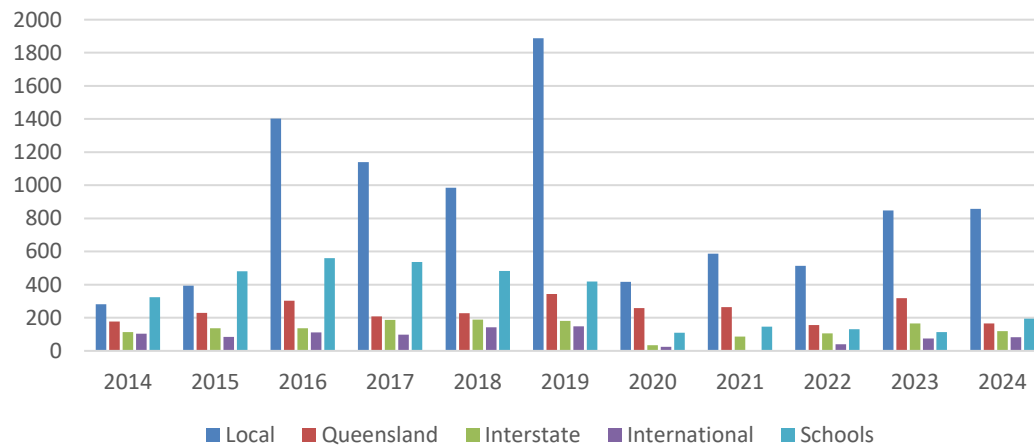
Pioneer Cottage Visitor Data
Jan - Dec 2024



Pioneer Cottage Visitors by Age
2024



Buderim Historical Society
Comparative Visitor Data
2014 - 2024



Pioneer Cottage
Visitors by Gender
2024

