School Visit Booking Sheet

Thank you for your enquiry about a visit to Pioneer Cottage. Please complete the following details and advise us of any changes prior to your visit.

School:

Contact Teacher/ Organiser:

Phone/Mobile:

Email address:

Date/s of visit:

Coach/ Walking arrival time:

Worksheet (email 7 days prior):

Year level/ages of the group:

No. of students:

No. of accompanying staff/adults:

**Contact Teacher/ Organiser please note:**

* **Fee of $5 ea** for primary school children
* We offer **free** entry for teachers and additional carers as per the following ratios:
* 1 adult per 5/6 Prep/Primary students Year 1 to 6
* 1 adult per 10 Secondary school students Year 7 to 12
* 1 adult per student with special needs.
* If your group will be bringing a worksheet, it is helpful for our volunteer guides to view this one week prior to your visit. This enables us to focus on the students’ particular learning needs.
* It is helpful if you advise us of any changes, eg student numbers or time of arrival, by email/phone preferably 24 hours prior to the booking date.
* We request early advice of cancellation so that our volunteer guides can be notified.
* School groups should be no more than 30 children at one time organised into 5 groups.
* Your groups and leaders are best selected prior to arrival to allow optimal time for your visit.

We look forward to your visit and trust that it will be an enjoyable and worthwhile experience.

Kevin Briggs

School Visit Co-ordinator, Buderim Historical Society

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