



Buderim Historical Society Inc

Annual Operational Plan 2024-2025

Our MISSION is to conserve and preserve Buderim pioneer history, artefacts and data, for utilisation by our community and visitors as a background resource to modern regional development and lifestyles.

Our VISION is to keep Buderim's history alive through conserving, preserving and researching its past.

Our major goals are to:

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| 1. Conserve, preserve and manage the buildings, Museum, artefacts, pioneer historical collections, gardens and records of the Society. | 2. Facilitate and promote research of the history of Buderim and adjacent localities. | 3. Enhance the visibility of Buderim's history and cultural heritage. | 4. Increase community involvement in the Society. | 5. Broaden access to our collection through digitising significant collection items to supplement and enhance access to the collection and facilitate the development of new content opportunities. |
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Strategic Goals	Action	Responsibility	Timeframe
1. Conserve, preserve and develop the buildings, museum, artefacts, pioneer historical collections, gardens and records of the Society as an ongoing process, especially interpretive commentary of significant items and stories. * Sunshine Coast Heritage Plan 2021-2031 Strategy 1.1.3 & 2.3 & 4.3.3	1. Implement Interpretation Plan Project 1. (Priority) Seek DES advice on the need for an Exemption certificate to cover both Projects 1 & 2. Prepare Interpretation Plan for Back Verandah and Slab Hut.	Management Committee & Interpretation Plan WG	March 25 August 24 March 25
	2. Plan for 5 yr review of the Conservation Management Plan. (Priority) Recommendations for maintenance priorities and development of an action plan for the next 5 years to the Management Committee. A grant may be required.	Management Committee/BWMCA	June 25
	3. Review Preservation Needs Assessment to prioritise conservation and preservation activities required. Request for grant made to CHG. (Priority)	Management Committee/Curators	June 25
	4. Formulate a plan for the roof replacement process including timing of the replacement, protection of the House Museum collection, cleaning, painting of stained walls, replacement of parlour wallpaper. (Priority)	Management Committee/BWMCA/ Curators	December 24

Strategic Goals	Action	Responsibility	Timeframe
1. Continued	5. Investigate the feasibility of providing disability access, both external and internal access, to the Sybil Vise Research Centre. (Priority)	Management Committee, BWMCA & Disability Access WG	October 24
	6. SSCH Community Partnership Grant data collection activities to support acquittal process.	Management Committee 6 monthly report	December 24 and June 25
	7. Auditing, updating and indexing of historical records (other than e-Hive).	Curators/History Resources	Ongoing June 25
	8. Correct/expand descriptions of photographs in the BHS Collection to support its management.	Curators History Resources & Photographs	Ongoing June 25
	9. Continue to correct historical errors in documents as they are identified.	Curator – History Resources	Ongoing June 25
	10.Continue building the confidence of local families to donate objects, documents etc of historical significance.	Management & Curator – History Resources	Ongoing June 25
	11.Progressive cleaning and audit of the Collection, concentrating on Pioneer Cottage. The Museum Room is the current priority.	Curator – House Museum Collection & eHive Manager	Ongoing June 25
	12.Compile a short policy document for the Asset register process and maintenance which identifies the information to be captured about each item, the minimum value of items to be included, and how and by whom the register is maintained.	Management Committee	November 24
	13. A Grounds Master Plan to be developed. SCC funding to be sought to enable a heritage landscape designer to develop a plan that complements the heritage status of the Cottage. (Priority)	Management Committee	March 25
	14.Progress the implementation of the Interpretation Plan Project 2. (Priority)	Interpretation Plan WG	June 25

Strategic Goals	Action	Responsibility	Timeframe
<p>2. Facilitate and promote research of the history of Buderim and adjacent localities.</p> <p>* Sunshine Coast Heritage Plan 2021-2031 Strategy 1.1.2</p>	<p>1. Continue to research and publish Occasional Papers on Buderim's history.</p> <p>2. Continue to respond to enquiries of history of Buderim and early Buderim families.</p> <p>3. Continue to respond to organisations requesting historical information and photographs</p>	<p>History Adviser</p> <p>Curator – History Resources</p> <p>Curators - History Resources & Photographic Collection</p>	<p>Ongoing June 25</p> <p>Ongoing June 25</p> <p>Ongoing June 25</p>
<p>3. Enhance the visibility of Buderim's history and cultural heritage.</p>	<p>1. Finalise promotional video of Pioneer Cottage for the BHS website.</p> <p>2. Improve the visibility of the eHive link on the BHS website.</p> <p>3. Curate subsets of images, objects and historical information to support sharing on display boards etc.</p> <p>4. Develop a range of PowerPoint presentations for use with presentations to community groups.</p> <p>5. Seek grant funding for a portable screen and projector. (Priority)</p> <p>6. Continue to utilise the OPO window display to promote Buderim's history.</p>	<p>Management Committee</p> <p>ICT Officer</p> <p>Curator – Photographic Collection</p> <p>President & Curator – Photographic Collection</p> <p>Management Committee/ Curator Photographic Collection /Audio-Visual Officer</p> <p>Management Committee/ Curators</p>	<p>November 24</p> <p>September 24</p> <p>Ongoing June 25</p> <p>December 25</p> <p>February 25</p> <p>November 24 & March 25</p>

Strategic Goals	Action	Responsibility	Timeframe
4. Increase community involvement in the Society.	1. Provide a regular newsletter 'The Pioneer' to members and make this available on the BHS website.	Management Committee	Bi-monthly
	2. Review the BHS Marketing Plan. Continue to action the Plan. Decide which presentations need to be developed for particular audiences. Promote the goals of BHS to the community.	Marketing WG	December 24 & June 25
	3. Provide an affiliate report to the BWMCA for inclusion in their Newsletter.	Secretary	Quarterly Sep/Dec/Mar/June
	4. Partner with community groups to present their organisation's history.	Curator – History Resources Marketing WG	June 25
	5. Promote visits by OPO volunteers and other SC Heritage museums to learn more about what is offered by the Society.	Curators & Marketing WG	January 25
	6. Engage BHS members for input when planning temporary displays resulting from the Interpretation Plan	Marketing WG	Ongoing June 25
	7. Utilise various media opportunities to promote Pioneer Cottage and BHS involvement in community events eg SCCH Museum Mystery Madness Month, SC Open House, BWMCA Hall (School of Arts) centenary, Buderim Lion's Christmas Fair, Australia Day celebrations, Lion's Easter Fair and Anzac Day.	Management Committee & Marketing WG	Ongoing June 25
	8. Identify key anniversary dates to pre-empt requests for photographs etc for displays, presentations or publications.	Management Committee	Ongoing June 25
	9. Participate in the planning for second School of Arts centenary in November 2024 – Theme "Buderim's Community Spirit".	Kevin, Geoff, Janet and Ross	November 24
	10. Contribute Historical Information and photographs to the planners of the 150 th of the Buderim Mountain State School in 2025.	Kevin, Geoff and Janet	June 25
	11. Promote opportunities for BHS volunteers to contribute to BHS by outlining the key functions where they can assist.	Volunteer Coordinator	Ongoing June 25
	12. Continue the School visit program for Years 2/3. Promote to local schools.	School Liaison Officer	Ongoing June 25

Strategic Goals		Action		Responsibility	Timeframe
5 Enhance access to our collection through digitising significant collection items to supplement and enhance access to the collection and facilitating the development of new content opportunities.		1. Complete high quality digital capture of photo albums to increase the quality of digital images. (Priority)		Ross Easson/ Curator – Photographic Collection	December 24
		2. Catalogue photographs in Photomechanic to enable visitors and researchers easier searchability of the photographic collection.		Curator – Photographic Collection	Ongoing June 25
		3. Complete the installation of the touch screen which will provide access to the visual content of the collection which includes digitally captured photographs, DVD's and photographs of previous events. This will also enable mobility impaired visitors to view video of the upstairs collection display. (Priority)		Curator – Photographic Collection & Audio-Visual Officer	October 24
		4. Continue to compile a digital index of the scrap book collection of newspaper articles. This will be used for research purposes and to prioritise articles for digitisation.		Curatorial assistant	Ongoing June 25
Our VALUES:	A practical approach	Fostering of team ethos	Service to the history of Buderim and its community	Providing mutual support and encouragement for Members and volunteers	

Endorsed by The Buderim Historical Society Inc Management Committee August 2024